ЗАТВЕРДЖЕНО

Наказ Міністерства юстиції України

14.10.2011 № 3178/5

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| Форма 3 **РЕЄСТРАЦІЙНА КАРТКА****на проведення державної реєстрації змін до установчих документів юридичної особи** |
| І. Відомості про юридичну особу: |
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| Ідентифікаційний код юридичної особи |  |  |  |  |  |  |  |  |

Повне найменування юридичної особиОрганізаційно-правова форма юридичної особи

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Назва юридичної особи

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| Перелік змін до установчих документів, щодо яких проводиться державна реєстрація (необхідне відмітити) |
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| Зміна повного найменування юридичної особи |  |

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| Зміна скороченого найменування юридичної особи |  |

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| Зміна місцезнаходження юридичної особи (у разі зазначення його в установчих документах) |  |

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| Зміна розміру статутного або складеного капіталу юридичної особи |   |

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| Зміна складу засновників юридичної особи |  |

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| Зміна відомостей про засновників юридичної особи |  |

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| Зміна видів економічної діяльності юридичної особи |  |

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| Дані про розпорядчий акт, на підставі якого внесено зміни до розпорядчого акта, на підставі якого створено орган державної влади, орган місцевого самоврядування (непотрібне викреслити) |  |

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| Зміна центрального чи місцевого органу виконавчої влади, до сфери управління якого належить державне підприємство або частка держави в статутному капіталі юридичної особи, якщо ця частка становить не менше 25 відсотків |  |

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| Зміна відомостей про органи управління юридичної особи |  |

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| Зміна мети установи |  |

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| Інші зміни (у тому числі зміни до установчих документів, які не пов’язані з внесенням відомостей до Єдиного державного реєстру юридичних осіб та фізичних осіб – підприємців) |  |

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Сторінку заповнив \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (прізвище, ініціали) (підпис) (дата)

Продовження реєстраційної картки форми 3

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| II. Відомості про юридичну особу з урахуванням змін |
| Повне найменування юридичної особиОрганізаційно-правова форма юридичної особи

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Назва юридичної особи\*

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Скорочене найменування юридичної особи\*

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Найменування юридичної особи англійською мовою (за наявності)\*

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Скорочене найменування юридичної особи англійською мовою (за наявності)\*

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Місцезнаходження юридичної особи

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| УКРАЇНА |  |  Область  |  |  Автономна Республіка Крим |  |

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| Район області  |  |  Район міста |  |  Поштовий індекс |  |  |  |  |  |

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| Місто |  |  Селище міського типу |  |  Селище |  |  Село |  |

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Вулиця (інший тип елемента вулично-дорожньої мережі) — зазначається разом з назвою

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| Будинок |  |  |  |  | Корпус |  |  |  |  |  | Тип приміщення\*\* |  |  |  |  |  |  |  |  | № |  |  |  |  |

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| Розмір статутного або складеного капіталу (грн.)\* |  |  |  |  |  |  |  |  |  |  |  |  | , |  |  |

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| Відомості про органи управління юридичною особою (їх найменування відповідно до установчих документів)

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| Вищий |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Виконавчий |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Інший\*\*\* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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\* Зазначається згідно з відомостями, що містяться в установчих, розпорядчих документах.

\*\*Зазначається тип приміщення – квартира, кімната, кабінет або офіс тощо.

\*\*\*Заповнюється, якщо є інший орган управління юридичної особи, передбачений установчими документами цієї юридичної особи.

Сторінку заповнив \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (прізвище, ініціали) (підпис) (дата)

Продовження реєстраційної картки форми 3

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| Склад засновників юридичної особи\* |
| Повне найменування\*\* або прізвище, ім’я, по батькові засновника

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| Ідентифікаційний код (реєстраційний номер облікової картки платника податків) засновника\*\*\* |  |  |  |  |  |  |  |  |  |  |

Місцезнаходження (місце постійного проживання) засновника

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| УКРАЇНА |  |  або країна резидентства, або громадянство засновника (країна) |  |

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| Область  |  |  Автономна Республіка Крим  |  |

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| Район області |  |  Район міста |  |  Поштовий індекс |  |  |  |  |  |

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| Місто |  |  Селище міського типу |  |  Селище |  |  Село |  |

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Вулиця (інший тип елемента вулично-дорожньої мережі) — зазначається разом з назвою

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| Будинок |  |  |  |  | Корпус |  |  |  |  |  |  Тип приміщення\*\*\*\* |  |  |  |  |  |  |  |  | № |  |  |  |  |

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| Розмір внеску до статутного або складеного капіталу (грн.)\*\* |  |  |  |  |  |  |  |  |  |  |  |  | , |  |  |

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| Включено до складу |  |  Виключено зі складу |  |  Зміна відомостей про засновника  |  |

 |
| Повне найменування\*\* або прізвище, ім’я, по батькові засновника

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Ідентифікаційний код (реєстраційний номер облікової картки платника податків) засновника\*\*\* |  |  |  |  |  |  |  |  |  |  |

Місцезнаходження (місце постійного проживання) засновника

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| УКРАЇНА |  |  або країна резидентства, або громадянство засновника (країна) |  |

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| Область  |  |  Автономна Республіка Крим  |  |

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| Район області |  |  Район міста |  |  Поштовий індекс |  |  |  |  |  |

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| Місто |  |  Селище міського типу |  |  Селище |  |  Село |  |

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Вулиця (інший тип елемента вулично-дорожньої мережі) — зазначається разом з назвою

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| Будинок |  |  |  |  | Корпус |  |  |  |  |  | Тип приміщення\*\*\*\* |  |  |  |  |  |  |  |  | № |  |  |  |  |

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| Розмір внеску до статутного або складеного капіталу (грн.)\*\* |  |  |  |  |  |  |  |  |  |  |  |  | , |  |  |

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| Включено до складу |  |  Виключено зі складу |  |  Зміна відомостей про засновника  |  |

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\*Якщо засновників більше двох, заповнюється відповідна кількість аркушів третьої сторінки реєстраційної картки форми 3.

\*\*Зазначається згідно з відомостями, що містяться в установчих, розпорядчих документах.

\*\*\*Якщо засновником виступає іноземна юридична особа, зазначене поле не заповнюється.

\*\*\*\*Зазначається тип приміщення – квартира, кімната, кабінет або офіс тощо.

Сторінку заповнив \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (прізвище, ініціали) (підпис) (дата)

Продовження реєстраційної картки форми 3

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| Види економічної діяльності юридичної особи |
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| № з/п | Код виду економічної діяльності  | Назва виду економічної діяльності заповнюється відповідно до КВЕД | Вкл. | Викл. |
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| Відомості щодо органів державної влади і органів місцевого самоврядування як юридичних осіб |
| Дані про розпорядчий акт, на підставі якого внесено зміни до розпорядчого акта, на підставі якого створено орган державної влади, орган місцевого самоврядування  |
| Найменування розпорядчого акта

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| Номер |  |  |  |  |  |  |  |  |  Дата (дд.мм.рррр) |  |  | . |  |  | . |  |  |  |  |

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| Центральний чи місцевий орган виконавчої влади, до сфери управління якого належить державне підприємство або частка держави в статутному капіталі юридичної особи, якщо ця частка становить не менше 25 відсотків.Найменування органу

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Ідентифікаційний код органу |  |  |  |  |  |  |  |  |

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| III. Спосіб отримання виписки з Єдиного державного реєстру та оригіналів установчих документів (потрібне відмітити) |
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| Видати заявнику  |  |  Поштове відправлення |  |

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| Сторінки |  |  |  | картки заповнив \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

 (прізвище, ініціали) (підпис) (дата)

Продовження реєстраційної картки форми 3 (заявниками не подається)

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| IV. Реєстраційні дані про проведення державної реєстрації змін до установчих документів юридичної особи (заповнюються державним реєстратором після проведення державної реєстрації з використанням даних Єдиного державного реєстру юридичних осіб та фізичних осіб – підприємців) |
| Номер запису Дата запису (дд.мм.рррр)

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| Виписка з Єдиного державного реєстру: серія |  |  |  |  номер |  |  |  |  |  |  |

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Державний реєстраторПрізвище

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По батькові

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Місце проведення державної реєстрації

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Державний реєстратор \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (підпис) (дата) |
| V. Відомості про отримання виписки з Єдиного державного реєстру та установчих документів  |
| Виписку з Єдиного державного реєстру та один примірник оригіналів установчих документів отримав (потрібне відмітити)

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| Власник, засновник |  |

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| Уповноважена особа (особа за довіреністю) |  |

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| Поштове відправлення виписки з Єдиного державного реєстру та одного примірника оригіналів установчих документів (заповнюється державним реєстратором) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (дата)Державний реєстратор \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (підпис) (дата) |

**Директор Департаменту взаємодії**

**з органами влади О.В. Зеркаль**